



Commission Members

Stephanie Hicks
Leah Kruse
Clay Mitchell
David Peterson
Michelle Schmitter

NOTICE OF PUBLIC MEETING

of the

NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY
("V&T Commission")

DAY: Wednesday
DATE: April 26, 2023
TIME: Beginning at 9:00 am
LOCATION: Carson City Community Center Robert "Bob" Crowell Board Room
851 E. William St.
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the V&T Commission meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: admin@vtrailway.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

1. CALL TO ORDER
2. ROLL CALL AND DETERMINATION OF A QUORUM

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT: **** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
5. **FOR POSSIBLE ACTION:** Approval of Minutes of the March 20, 2023, meeting.
6. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the V&T statement of accounts payable checks paid March 1-31, 2023. – **Stephanie Hicks** (admin@vtrailway.com) **Staff Summary:** *The V&T Commission will review the invoice listing for accounts payable checks totaling \$20,618.07, paid March 1-31, 2023.*
7. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the adjusted V&T Fiscal Year (“FY”) 2022/2023 budget reports, period ended March 31, 2023. – **Stephanie Hicks** (admin@vtrailway.com) **Staff Summary:** *The V&T Commission will review a comparative statement of adjusted revenue totaling \$1,002,703.99, expenses totaling \$1,038,841.40, and make a determination whether they approve of the report.*
8. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the proposed V&T Railway Fiscal Year ("FY") 2024 Tentative Budget. – **Stephanie Hicks** (admin@vtrailway.com) **Staff Summary:** *The purpose of this item is to review the proposed FY 2024 Tentative Budget. Staff will request any possible further adjustments from the V&T Commission. The FY 2024 V&T Railway Final Budget will be presented to the V&T Commission for adoption and approval on May 24, 2023.*
9. **FOR POSSIBLE ACTION:** Discussion and possible action regarding responses to a Request for Proposals (“RFP”), RFP 2023-01 Rail Bike Operations. – **David Peterson** (admin@vtrailway.com) **Staff Summary:** *In response to RFP 2023-01 Rail Bike Operations, V&T Commission received one proposal from Mendocino Railway, which has been reviewed by a committee.*
10. **FOR POSSIBLE ACTION:** Discussion and possible action regarding termination of Contract No. FY 21-Coo4 with Atypical Consulting & Events for Admin/Operations Coordinator services, and its amendment for the provision of additional services (“Contract”), effective through December 31, 2025. -- **David Peterson** (admin@vtrailway.com) **Staff Summary:** *Chair Peterson received correspondence from Atypical Consulting and Events regarding its intent to terminate the Contract effective May 31, 2023.*
11. **FOR POSSIBLE ACTION:** Discussion and possible action regarding a proposed Request for Proposals ("RFP") for the provision of Admin/Operations Coordinator services and direction to staff for publication of the RFP. – **David Peterson** (admin@vtrailway.com) **Staff Summary:** *Staff has prepared the proposed RFP for review and approval by the V&T Commission in order to seek proposals for management services to include coordination of board relations, operations, assets and marketing.*
12. **FOR DISCUSSION ONLY:**

MONTHLY NON-ACTION ITEMS:

- a. Operations Report – Allyson Bolton, Atypical Consulting and Events
- b. Train Operations Report – Thomas Gray, VTRR
- c. Engineer’s Report – Ken Dorr
- d. Upcoming Meeting:
 - 1. *Commission Meeting on May 24, 2023, @ 9:15 am.*

- 13. COMMISSIONER COMMENTS OR ANNOUNCEMENTS, AND REQUESTS FOR INFORMATION:** No action will be taken and no discussion among the members or with staff will take place during this item of the agenda.

Closed Non-Meeting to Confer with Operations Manager and Counsel:

Following a recess or adjournment, the V&T Commission may gather to meet with its operations manager or to receive information from an attorney employed or retained by the Commission regarding potential and/or existing litigation involving matters over which the public body has supervision, control, jurisdiction or advisory power and to deliberate toward decisions on the matters.

- 14. PUBLIC COMMENT:** The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

- 15. FOR POSSIBLE ACTION:** To Adjourn.

****PUBLIC COMMENT LIMITATIONS** – The V&T Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as V&T staff or an applicant; or (2) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Comments may be limited to three minutes per person or topic at the discretion of the Chair in order to facilitate the meeting.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the V&T Commission. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the V&T Commission in writing at PO Box 1711, Carson City, NV, 89702, or by calling (775) 686-9037 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting, contact Allyson Bolton at admin@vtrailway.com or call (775) 686-9037.

The agenda and supporting material are available on the V&T Commission website: <https://vtrailway.com/about/vt-commission/> and at the office of the Carson City Culture & Tourism Authority dba Visit Carson City - 716 North Carson Street, Suite 100, Carson City, Nevada.

If a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed or excluded from the meeting. NRS 241.030(4).

This notice has been posted at the following locations:
Office of Visit Carson City, 716 North Carson Street, Suite 100
<https://vtrailway.com/about/vt-commission/>
<http://notice.nv.gov>