



Commission Members

Stephanie Hicks
Leah Kruse
Clay Mitchell
David Peterson
Jim Wells

NOTICE OF PUBLIC MEETING

of the

NEVADA COMMISSION FOR THE RECONSTRUCTION OF THE V&T RAILWAY
("V&T Railway Commission")

DAY: Wednesday
DATE: October 26, 2022
TIME: Beginning at 9:00 am
LOCATION: Carson City Community Center Robert "Bob" Crowell Board Room
851 E. William St.
Carson City, NV 89701

AGENDA

NOTICE TO THE PUBLIC

Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the V&T Railway Commission meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: admin@vtrailway.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.

Members of the public who wish to provide live public comment via telephonic appearance in lieu of physical attendance may do so during the designated public comment periods indicated on the agenda by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

1. CALL TO ORDER
2. ROLL CALL AND DETERMINATION OF A QUORUM

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT:**** The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
5. **FOR POSSIBLE ACTION:** Approval of Minutes of the September 27, 2022, meeting.
6. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the V&T statement of accounts payable checks paid September 1-30, 2022. – **Jim Wells** (admin@vtrailway.com)
Staff summary: The V&T Commission will review the invoice listing for accounts payable checks totaling \$64,104.15, paid September 1-30, 2022.
7. **FOR POSSIBLE ACTION:** Discussion and possible action regarding the adjusted V&T Fiscal Year 22/23 budget report, period ended September 30, 2022. – **Jim Wells** (admin@vtrailway.com) *Staff summary: The V&T Commission will review a comparative statement of adjusted revenue totaling \$669,903.17, expenses totaling \$ 171,865.31 and make a determination whether they approve of the report.*
8. **FOR POSSIBLE ACTION:** Discussion and possible action regarding proposed changes to the V&T Commission's contracts with Virginia & Truckee Railroad. – **Stephanie Hicks & Clay Mitchell** (admin@vtrailway.com) *Staff Summary: Following 3 meetings with Virginia & Truckee Railroad, Staff and Commissioners Hicks and Mitchell will update the V&T Commission on the status of the negotiations and any proposed changes and will ask for guidance and direction from the Commission regarding the next steps.*
9. **FOR POSSIBLE ACTION:** Discussion and possible action regarding Amendment #1 to Contract for Services of Independent Contractor with Atypical Consulting and Events, to increase the total contract amount by \$437,000 for a total contract amount of \$990,000 through December 31, 2025. – **David Peterson** (admin@vtrailway.com) *Staff Summary: Review of current contract with Atypical Consulting and Events to determine if a scope of work amendment is needed to include additional services rendered for THE POLAR EXPRESS Train Ride.*
10. **FOR POSSIBLE ACTION:** Discussion and possible action regarding (1) certain credits issued in lieu of refunds and purchased gift cards for train rides issued between January 1, 2019, and present and (2) a proposed policy outlining any exceptions to the Commission's existing policy that no gift cards or credits be issued for train rides. **Jim Wells** (admin@vtrailway.com) *Staff Summary: Pursuant to existing policy, no gift cards or credits may be issued to customers for train rides. In the event of operator cancellation, a full refund, not a gift card or a credit will be issued. Full refunds or rebookings are allowed only 72 hours or more before the departure, for a service fee. The Commission is asked to take action on the gift cards or credits that were issued before the existing policy.*

11. FOR DISCUSSION ONLY:

MONTHLY NON-ACTION ITEMS:

- a. Operations Report – Allyson Bolton, Atypical Consulting and Events
- b. Train Operations Report – Thomas Gray, VTRR
- c. Engineer’s Report – Ken Dorr
- d. Upcoming Meeting:
 1. *Commission Meeting on November 30, at 9:00 am.*

6. COMMISSIONER COMMENTS OR ANNOUNCEMENTS, AND REQUESTS FOR INFORMATION: No action will be taken and no discussion among the members or with staff will take place during this item of the agenda.

7. PUBLIC COMMENT: The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

8. FOR POSSIBLE ACTION: To Adjourn.

****PUBLIC COMMENT LIMITATIONS** – The V&T Railway Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. **Public comment will be taken at the beginning of the agenda before any action is taken and again at the end before adjournment.** No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. The Chair may call for or allow additional individual-item public comment at the time of the body’s consideration of the item when: (1) the comment will be provided from a person who is directly involved with the item, such as V&T staff or an applicant; or (2) it involves any person’s or entity’s due process appeal or hearing rights provided by statute or the Carson City Municipal Code. Comments may be limited to three minutes per person or topic at the discretion of the Chair in order to facilitate the meeting.

Agenda Management Notice – Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, you are encouraged to call the V&T Railway Commission. You are encouraged to attend this meeting and participate by commenting on any agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the V&T Railway Commission in writing at PO Box 1711, Carson City, NV, 89702, or by calling (775) 686-9037 at least 24 hours in advance.

To request a copy of the supporting materials for this meeting, contact Allyson Bolton at admin@vtrailway.com or call (775) 686-9037.

The agenda and supporting material are available on the V&T Railway Commission website: <https://vtrailway.com/about/vt-commission/> and at the office of the Carson City Culture & Tourism Authority dba Visit Carson City - 716 North Carson Street, Suite 100, Carson City, Nevada.

If a person willfully disrupts a meeting, to the extent that its orderly conduct is made impractical, the person may be removed or excluded from the meeting. NRS 241.030(4).

This notice has been posted at the following locations:
Office of Visit Carson City, 716 North Carson Street, Suite 100
<https://vtrailway.com/about/vt-commission/>
<http://notice.nv.gov>