

NOTICE OF PUBLIC MEETING:

**NEVADA COMMISSION for the
RECONSTRUCTION of the
V&T RAILWAY
("V&T Railway Commission")**



MEETING LOCATION:

**Carson City Community Center
Robert "Bob" Crowell Board Room
851 E. William St.
Carson City, NV 89701**

THURSDAY, APRIL 29th, 2021 1:00 PM

Commission Members

Deny Dotson

Stephanie Hicks

Clay Mitchell

David Peterson

Jim Wells

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations are requested to notify the V&T Railway Commission in writing at 4650 Eastgate Siding Depot, Carson City, NV, 89701, or by calling (775) 687-7410 at least 24 hours in advance.

AGENDA

NOTICE TO PUBLIC: The State of Nevada and Carson City are currently in a declared State of Emergency in response to the global pandemic caused by the coronavirus (COVID-19) infectious disease outbreak. In accordance with the Governor's Declaration of Emergency Directive 006, which has suspended the provisions of NRS 241.020 requiring the designation of a physical location for meetings of public bodies where members of the public are permitted to attend and participate, public meetings of the V&T Railway Commission will NOT have a physical location open to the public until such time this Directive is removed.

- Members of the public who wish only to view the meeting but do NOT plan to make public comment may watch the livestream of the V&T Railway Commission meeting at www.carson.org/granicus and by clicking on "In progress" next to the meeting date, or by tuning in to cable channel 191.
- The public may provide public comment in advance of a meeting by written submission to the following email address: info@vtrailway.com. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting.
- Members of the public who wish to provide live public comment may do so during the designated public comment periods, indicated on the agenda, via telephonic appearance by dialing the numbers listed below. Please do NOT join by phone if you do not wish to make public comment.

Join by phone:

Phone Number: +1-408-418-9388

Access Code: 187 641 0770

1. **CALL TO ORDER**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT:**** The public is invited at this time to comment on and discuss any topic that is relevant to or within the authority of this public body.
5. **FOR POSSIBLE ACTION:** Approval of Minutes – March 25, 2021, V&T Railway Commission meeting.
6. **FOR POSSIBLE ACTION:** Review and possible approval of the Strategic Plan for the V&T Railway, 2021. – **by Linda Ritter Consulting (linda@pinyonnevada.com)** *Staff summary: A final Strategic Plan document for the V&T Railway has been provided for your review and possible approval. Key components in the plan include:*

<i>Page 9</i>	<i>Strategy Map - Provides the purpose, goals, and objectives of the V&T Railway.</i>
<i>Page 10</i>	<i>Tactics and Initiatives - Sets out the approach and actions to be taken to achieve the objectives.</i>
<i>Page 12</i>	<i>Implementation Schedule – Provides a 3-year schedule for implementing initiatives.</i>
<i>Page 13</i>	<i>Business Review – Defines a process for monitoring progress and reviewing results.</i>

The Plan also provides an overview of the History of the V&T Railway, it's current operations, governance, and finances. An Appendix is also provided to provide additional background information about the V&T Railway and the strategic planning process.

7. **FOR POSSIBLE ACTION:** Discussion and possible action regarding RFP 2021-001 Admin/Operations Coordinator presentation. – **David Peterson** (dpeterson@visitcarsoncity.com) *Staff summary: On March 25, 2021, the V&T Railway Commission Treasurer Dotson moved to approve the Request for Proposal No. 2021-001 to hire an Admin/Operations Coordinator. A proposal was received from Atypical Consulting and Events.*
8. **FOR DISCUSSION ONLY:** Presentation of the Battle, Axe & Tracks event. – **David Peterson** (dpeterson@visitcarsoncity.com) *Staff summary: E720 will present the Battle, Axe & Tracks event to be held October 2nd and 3rd, 2021 at the Eastgate Depot.*
9. **FOR POSSIBLE ACTION:** Discussion and possible action regarding approval of Lease Number FY21-L001, with E720, for the use of the Eastgate Depot and all its facilities for the Battle, Axe & Tracks event planned for October 2nd & 3rd, 2021, for a total not to exceed amount of \$3,400.00. – **David Peterson** (dpeterson@visitcarsoncity.com) *Staff summary: Approval for leasing the Eastgate Depot and all its facilities for the Battle, Axe & Tracks event, by E720, on October 2nd & 3rd, 2021.*

10. **FOR POSSIBLE ACTION:** Discussion and possible action regarding approval of Contract No. FY21-C001 with Law Office of Michael S. Rowe, for legal services, for a total not to exceed amount of \$26,000.00. – **David Peterson** (dpeterson@visitcarsoncity.com) **Staff summary:** *On March 25, 2021, the V&T Commission Vice Chair Mitchell moved to instruct the various members of this Commission to review, and possibly to bring back, for updates, the various contracts that the V&T Commission has. The Law Office of Michael S. Rowe will provide legal representation, as general counsel for the Commission in all matters relating to litigation or otherwise arising from the day to day operations of the Commission, upon approval of the Commission through June 30, 2023.*

11. **FOR POSSIBLE ACTION:** Discussion and possible action regarding approval of Contract No. FY21-C002 with K.L. Dorr Consulting, LLC, for general engineering and track maintenance, for a total not to exceed amount of \$55,300.00. – **David Peterson** (dpeterson@visitcarsoncity.com) **Staff summary:** *On March 25, 2021, the V&T Commission Vice Chair Mitchell moved to instruct the various members of this Commission to review, and possibly to bring back, for updates, the various contracts that the V&T Commission has. K.L. Dorr Consulting, LLC will provide general engineering and track maintenance as specified in Exhibit A “Scope of Work” and Exhibit B “Proposal for Engineering Service”, upon approval of the Commission through June 30, 2023.*

12. **FOR POSSIBLE ACTION:** Discussion and possible action regarding approval of Contract No. FY21-C003 with Gabriel Willaman Railroad Construction, for On-Call Independent Track Maintenance Services, for a total not to exceed amount of \$40,000.00. – **David Peterson** (dpeterson@visitcarsoncity.com) **Staff summary:** *On March 25, 2021, the V&T Commission Vice Chair Mitchell moved to instruct the various members of this Commission to review, and possibly to bring back, for updates, the various contracts that the V&T Commission has. Gabriel Willaman Railroad Construction will provide on-call services for basic track maintenance, upon approval of the Commission through the 2021 operating season (December 31, 2021).*

13. **FOR POSSIBLE ACTION:** Discussion and possible action regarding Fiscal Year 2021 financial reports for the V&T Railway Commission and modification of the tentative budget for Fiscal Year 2022. – **Deny Dotson** (ddotson@storeycounty.org) **Staff summary:** *The purpose of this item is to review the proposed FY 2022 V&T Railway Commission Tentative Budget and further direction to implement any changes discussed today and return to this Commission with a final budget for adoption at a public hearing to be scheduled for May 18, 2021.*

14. FOR DISCUSSION ONLY:

MONTHLY NON-ACTION ITEMS:

A. Attorney's Report

B. Upcoming Meetings:

Fiscal Year 2022 Budget Hearing: May 18, 2021, at 1:00 pm

V&T Railway Commission: May 18, 2021, immediately following the Fiscal Year 2022 Budget Hearing

C. Commissioner comments, announcements, and requests for information from staff.

15. PUBLIC COMMENT: The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

16. FOR POSSIBLE ACTION: To Adjourn.

****PUBLIC COMMENT LIMITATIONS –** The V&T Railway Commission will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment.

Although it has been the ordinary practice of this public body to provide an opportunity for additional public comment during each specific item designated for possible action on the agenda, public comment will be temporarily limited to the beginning of the agenda before any action is taken and again at the end before adjournment. This policy will remain effective during the period of time the State of Nevada is under a State of Emergency as declared by the Governor due to the COVID-19 pandemic, and is intended to achieve the efficient conduct of meetings while facilitating public participation via telephonic means. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken.

NOTICE TO PUBLIC: In accordance with the Governor's Emergency Declaration Directive 006 suspending state law provisions requiring the posting of public meeting agendas at physical locations, this agenda was posted electronically at the following Internet websites:

www.carson.org/agendas

[hppt://notice.nv.gov](http://notice.nv.gov)

To request a copy of the supporting materials for this meeting, contact David Peterson at dpeterson@visitcarsoncity.com or call (775) 687-7410. The agenda and supporting material are available on the V&T Railway Commission website: <https://vtrailway.com/about/vt-commission/> and at the office of the Carson City Culture & Tourism Authority dba Visit Carson City - 716 North Carson Street, Carson City, Nevada.